



Memorandum

To: Members of the Frisco Community Development Corporation Board of Directors

cc: George Purefoy, City Manager
Henry Hill, Deputy City Manager
Ron Patterson, Assistant City Manager

From: John Eaglen, Strategic Services Manager / Assistant to the City Manager

Date: May 20, 2010

Subject: Discussion regarding the development of a maintenance and operations plan for the CDC Building

Action Requested: Board of Directors discussion regarding the development of a maintenance and operations plan for the CDC Building.

Background Information: At the March 18, 2010 Board of Directors Meeting Cynthia Hurley requested that the Board of Directors hold a future discussion on the development of a maintenance and operations plan for the CDC Building. As requested staff had placed this item on the April 15, 2010 meeting agenda, however due to timing constraints this item was tabled. This month staff has placed this item back on the meeting agenda for discussion

Alternatives: The Board of Directors can provide input towards the discussion as desired.

Financial Considerations: Not applicable at this time.

Supporting Documents: There are no supporting documents relating to this agenda item.

Staff Recommendation: Staff recommends placement of this item on the May 20, 2010 Community Development Board of Directors meeting agenda to discuss the development of a maintenance and operations plan for the CDC Building. Staff will be available at the meeting to address the Board of Directors questions relating to this agenda item.